USING DRAFTS AND MY TEMPLATES
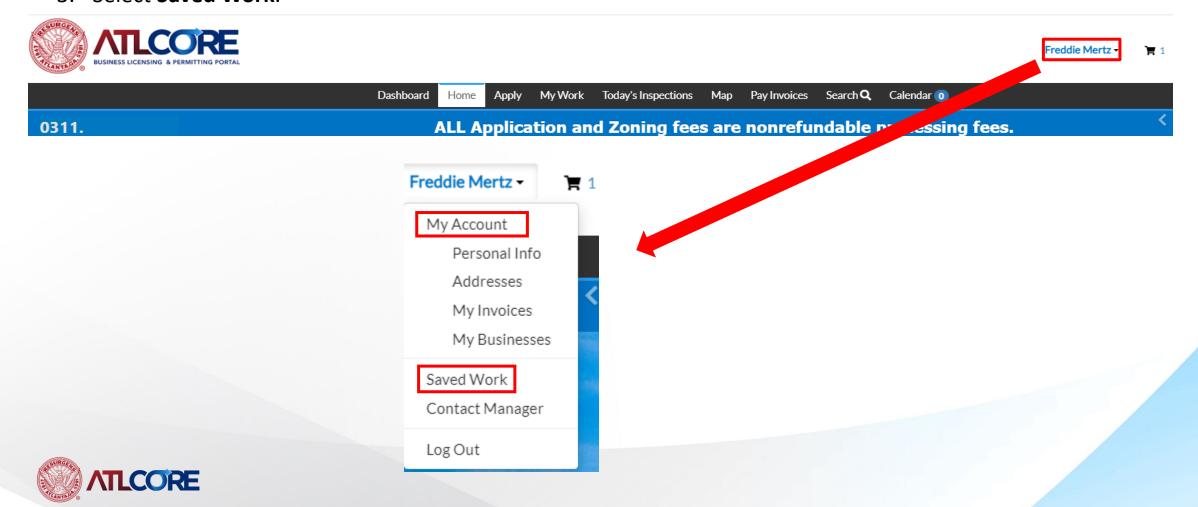
For Technical and Non-Technical Issues
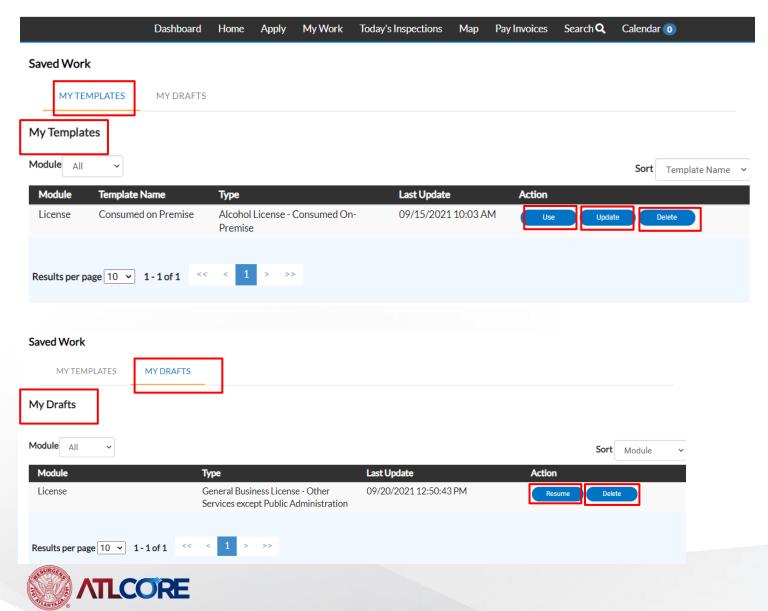Contact **ATL311.com** or **404-546-0311** to create a case.

USING DRAFTS AND MY TEMPLATES

1. From your **Dashboard**, navigate to your username in top right corner.

2. Click on your username.

3. Select **Saved Work**.

USING DRAFTS AND MY TEMPLATES (cont'd)

3. From My Templates, select either **My Templates** or **My Drafts.**

4. Select **Resume** to continue entering a previously started license. (The template/draft would have been saved by clicking templates/draft at the bottom of the page while entering the original license.)

5. Select **Update** to make changes to a previously saved template/draft.

6. Select **Delete** to remove this version of the templates/draft completely. (Once deleted, it cannot be retrieved).